附件4

**回访记录表**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **谈话人** |  | **谈话时间** |  | | | |
| **谈话地点** |  | | | |
| **谈话对象** |  | **班级** |  | | **性别** |  |
| **手机号** |  | | | |
| **约谈方式** | **□学生主动约谈**  **□老师约谈** | | | **约谈次数：** | | |
| **谈话主题** | **□适应性 □学业 □情绪 □家庭**  **□就业升学 □人际关系 □恋爱情感 □未来规划** | | | | | |
| **其他：** | | | | | |
| **谈话内容** | **辅导员签字：** | | | | | |
| **问题**  **处理**  **情况** |  | | | | | |
| **备注** |  | | | | | |